DAEOP Classification
Step and Grade Schedule
Effective September 1, 2015

Job Code	Job Title	Schedule	Grade	Min Step	Max Step
7773	WELCOME CENTER RECEPT 240	155	010	15	41
7853	OFFICE SUPPORT I 200	155	010	19	39
7853	OFFICE SUPPORT I 240	155	010	19	39
7853	OFFICE SUPPORT I 220	155	010	19	39
7856	SECRETARY I 220	155	010	23	41
7856	SECRETARY I 200	155	010	23	41
7856	SECRETARY I (FLEX) 200	155	010	23	41
7856	SECRETARY I (JOB SHARE) 200	155	010	23	41
7856	SECRETARY I 240	155	010	23	41
7696	BUYER ASST 240	155	010	23	45
7452	LIBRARY TECHNICIAN I 240	155	010	23	45
7305	ACCOUNTANT I 240	155	010	27	49
7305	ACCOUNTING TECHNICIAN I 240	155	010	27	49
7330	BOOKKEEPER II 240	155	010	27	49
7330	BOOKKEEPER II 220	155	010	27	49
7330	BOOKKEEPER II 200	155	010	27	49
7331	BOOKKEEPER II, HOURLY 00	155	010	27	49
7857	SECRETARY II 220	155	010	31	51
7857	SECRETARY II 240	155	010	31	51
7857	SECRETARY II 200	155	010	31	51
7379	DATA PROCESSOR II 200	155	010	33	55
7379	DATA PROCESSOR II 240	155	010	33	55
7854	OFFICE SUPPORT II 200	155	010	35	51
7854	OFFICE SUPPORT II 240	155	010	35	51
7854	OFFICE SUPPORT II 220	155	010	35	51
7452	LIBRARY TECHNICIAN II 240	155	010	37	61
7305	ACCOUNTANT II 240	155	010	43	65
7305	ACCOUNTING TECHNICIAN II 240	155	010	43	65
7696	BUYER 240	155	010	43	65
7491	PAYROLL TECHNICIAN III 240	155	010	43	65
7803	ACCOUNTS PAYABLE TECHNICIAN	155	10	43	65
7804	ACCOUNTS PAYABLE SPECIALIST	155	10	43	65
7883	SERVICE COOR CENTER (SCC) TECH	155	010	45	65
7855	OFFICE SUPPORT III 240	155	010	49	57
7855	OFFICE SUPPORT III 220	155	010	49	57

Code	Job Title	Schedule	Grade	Min Pay	Max Pay
7538	SECRETARY - HOURLY	0770R	010	$12.00	$21.12
7539	SECRETARY - PART-TIME	0770R	010	$12.00	$21.12

Job Codes for Pay Grade 20 with Minimum and Maximum Steps
(The pay rates to the RIGHT apply to all of the jobs below):

Code	Job Title	Schedule	Grade	Min Step	Max Step
7540	CLERICAL SPECIAL ASSIGNMENT 00	155	20	29	37
7540	SECRETARY I 00	155	20	23	41
7541	SECRETARY II 00	155	20	31	51
7540	DATA PROCESSOR II 00	155	20	33	55

Grade	10	Grade	20
Pay Step	Pay Rate	Pay Step	Pay Rate
19	13.62	19	13.694
20	13.887	20	13.946
21	14.154	21	14.197
22	14.422	22	14.454
23	14.691	23	14.712
24	14.947	24	14.99
25	15.204	25	15.257
26	15.46	26	15.578
27	15.717	27	15.899
28	15.986	28	16.124
29	16.242	29	16.349
30	16.51	30	16.466
31	16.778	31	16.821
32	17.045	32	17.099
33	17.303	33	17.377
34	17.57	34	17.612
35	17.837	35	17.848
36	18.095	36	18.169
37	18.352	37	18.49
38	18.715	38	18.812
39	19.079	39	19.132
40	19.434	40	19.487
41	19.786	41	19.83
42	20.129	42	20.139
43	20.461	43	20.451
44	20.824	44	20.836
45	21.179	45	21.22
46	21.522	46	21.618
47	21.863	47	22.014
48	22.227	48	22.324
49	22.592	49	22.635
50	22.945	50	23.02
51	23.288	51	23.405
52	23.651	52	23.721
53	24.005	53	24.037
54	24.358	54	24.385
55	24.7	55	24.733
56	25.054	56	25.086
57	25.398	57	25.440
58	25.76	58	25.798
59	26.124	59	26.157
60	26.468	60	26.510
61	26.81	61	26.864
62	27.164	62	27.206
63	27.506	63	27.549
64	27.849	64	27.945
65	28.181	65	28.341