

**DAEOP Classification
Step and Grade Schedule
Effective August 1, 2016**

Job Code	Job Title	Schedule	Grade	Min Step	Max Step
7773	WELCOME CENTER RECEIPT 240	155	010	15	41
7853	OFFICE SUPPORT I 200	155	010	19	39
7853	OFFICE SUPPORT I 240	155	010	19	39
7853	OFFICE SUPPORT I 220	155	010	19	39
7856	SECRETARY I 220	155	010	23	41
7856	SECRETARY I 200	155	010	23	41
7856	SECRETARY I (FLEX) 200	155	010	23	41
7856	SECRETARY I (JOB SHARE) 200	155	010	23	41
7856	SECRETARY I 240	155	010	23	41
7696	BUYER ASST 240	155	010	23	45
7452	LIBRARY TECHNICIAN I 240	155	010	23	45
7305	ACCOUNTANT I 240	155	010	27	49
7305	ACCOUNTING TECHNICIAN I 240	155	010	27	49
7330	BOOKKEEPER II 240	155	010	27	49
7330	BOOKKEEPER II 220	155	010	27	49
7330	BOOKKEEPER II 200	155	010	27	49
7331	BOOKKEEPER II, HOURLY 00	155	010	27	49
7857	SECRETARY II 220	155	010	31	51
7857	SECRETARY II 240	155	010	31	51
7857	SECRETARY II 200	155	010	31	51
7854	OFFICE SUPPORT II 200	155	010	35	51
7854	OFFICE SUPPORT II 240	155	010	35	51
7854	OFFICE SUPPORT II 220	155	010	35	51
7452	LIBRARY TECHNICIAN II 240	155	010	37	61
7305	ACCOUNTANT II 240	155	010	43	65
7305	ACCOUNTING TECHNICIAN II 240	155	010	43	65
7696	BUYER 240	155	010	43	65
7491	PAYROLL TECHNICIAN III 240	155	010	43	65
7803	ACCOUNTS PAYABLE TECHNICIAN	155	10	43	65
7804	ACCOUNTS PAYABLE SPECIALIST	155	10	43	65
7883	SERVICE COOR CENTER (SCC) TECH	155	010	45	65
7855	OFFICE SUPPORT III 240	155	010	49	57
7855	OFFICE SUPPORT III 220	155	010	49	57

Code	Job Title	Schedule	Grade	Min Pay	Max Pay
7538	SECRETARY - HOURLY	0770R	010	\$12.00	\$20.49
7539	SECRETARY - PART-TIME	0770R	010	\$12.00	\$20.49

Job Codes for Pay Grade 20 with Minimum and Maximum Steps (The pay rates to the RIGHT apply to all of the jobs below):					
Code	Job Title	Schedule	Grade	Min Step	Max Step
7540	CLERICAL SPECIAL ASSIGNMENT 00	155	20	29	37
7540	SECRETARY I 00	155	20	23	41
7541	SECRETARY II 00	155	20	31	51
7540	DATA PROCESSOR II 00	155	20	33	55

Grade 10		Grade 20	
Pay Step	Pay Rate	Pay Step	Pay Rate
19	13.816		
20	14.087		
21	14.358		
22	14.630		
23	14.903	23	14.924
24	15.162	24	15.206
25	15.423	25	15.477
26	15.683	26	15.802
27	15.943	27	16.128
28	16.216	28	16.356
29	16.476	29	16.584
30	16.748	30	16.703
31	17.020	31	17.063
32	17.290	32	17.345
33	17.552	33	17.627
34	17.823	34	17.866
35	18.094	35	18.105
36	18.356	36	18.431
37	18.616	37	18.756
38	18.984	38	19.083
39	19.354	39	19.408
40	19.714	40	19.768
41	20.071	41	20.116
42	20.419	42	20.429
43	20.756	43	20.745
44	21.124	44	21.136
45	21.484	45	21.526
46	21.832	46	21.929
47	22.178	47	22.331
48	22.547	48	22.645
49	22.917	49	22.961
50	23.275	50	23.351
51	23.623	51	23.742
52	23.992		
53	24.351		
54	24.709		
55	25.056		
56	25.415		
57	25.764		
58	26.131		
59	26.500		
60	26.849		
61	27.196		
62	27.555		
63	27.902		
64	28.250		
65	28.587		